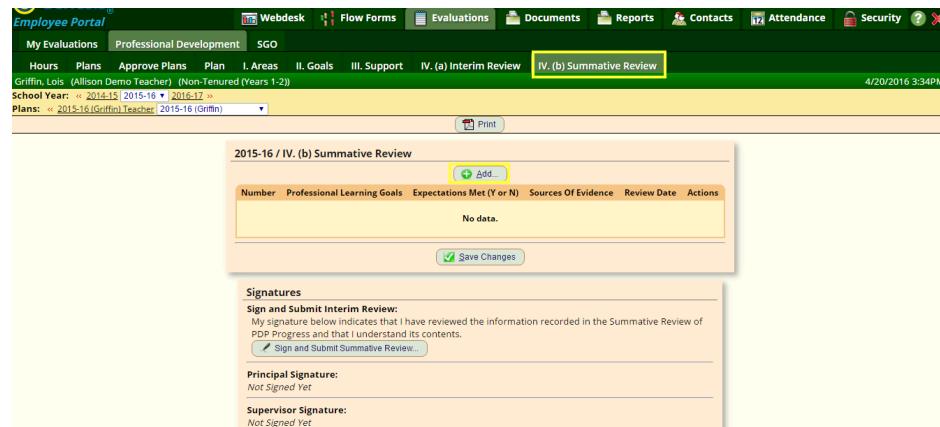


# Summative Review PDP Submission

Modified on Tue, 18 Apr 2023 at 01:04 PM

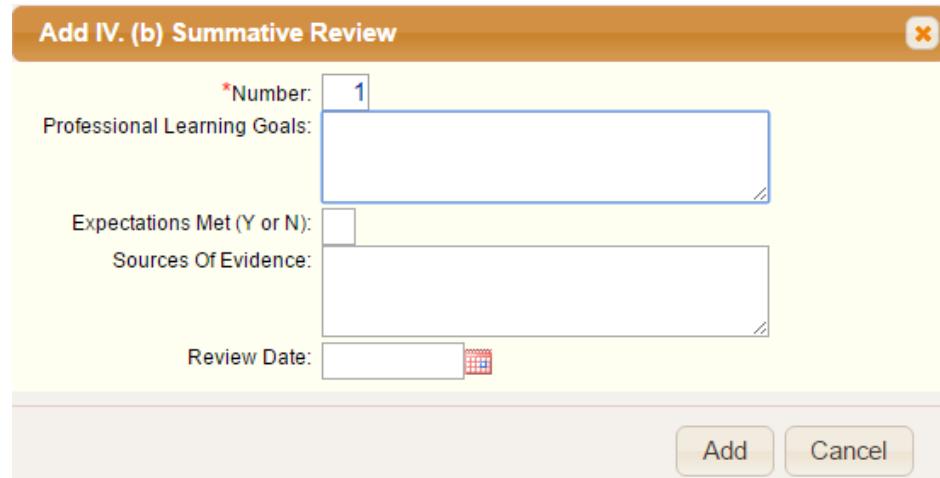
When it is time for the Summative Review of your Professional Development Plan, navigate to the IV. (b) Summative Review section of your plan.

You can add needed information by clicking the "Add" button.



The screenshot shows the Employee Portal interface. The top navigation bar includes links for My Evaluations, Professional Development (SGO), Webdesk, Flow Forms, Evaluations, Documents, Reports, Contacts, Attendance, and Security. The Professional Development section is active. Below the navigation, there are tabs for Hours, Plans, Approve Plans, Plan, I. Areas, II. Goals, III. Support, IV. (a) Interim Review, and IV. (b) Summative Review. The IV. (b) Summative Review tab is highlighted with a yellow box. The main content area displays a table with columns: Number, Professional Learning Goals, Expectations Met (Y or N), Sources Of Evidence, Review Date, and Actions. A message 'No data.' is shown. At the bottom of the table is a 'Save Changes' button. Below the table, there is a 'Signatures' section with a 'Sign and Submit Interim Review...' button. Under 'Signatures', there are fields for 'Principal Signature' (labeled 'Not Signed Yet') and 'Supervisor Signature' (labeled 'Not Signed Yet').

On the popup, add all needed information and then click the "Add" button. You can do this as many times as needed.



The screenshot shows a modal dialog titled 'Add IV. (b) Summative Review'. The form contains the following fields: 
 

- \*Number:
- Professional Learning Goals:
- Expectations Met (Y or N):
- Sources Of Evidence:
- Review Date:

 At the bottom of the dialog are 'Add' and 'Cancel' buttons.

When you are ready to submit your Summative Review, click the "Sign and Submit Summative Review..." button.

Hours Plans Approve Plans Plan I. Areas II. Goals III. Support IV. (a) Interim Review IV. (b) Summative Review

Griffin, Lois (Allison Demo Teacher) (Non-Tenured (Years 1-2))  
 School Year: << 2014-15 2015-16 >> 2016-17  
 Plans: << 2015-16 (Griffin) Teacher 2015-16 (Griffin) >>

**2015-16 / IV. (b) Summative Review**

Number	Professional Learning Goals	Expectations Met (Y or N)	Sources Of Evidence	Review Date	Actions
1					<input type="button" value="Delete"/>

**Signatures**

**Sign and Submit Interim Review:**  
 My signature below indicates that I have reviewed the information recorded in the Summative Review of PDP Progress and that I understand its contents.

**Principal Signature:**  
 Not Signed Yet

**Supervisor Signature:**  
 Not Signed Yet

On the popup, enter your pin and click the "Sign and Submit" button.

**Sign and Submit**



Signing this document will make this form available for an administrator to approve. You will not be able to make changes to this form once it is signed and submitted.

Enter your signature PIN:

Your Summative Review will then become read-only.

Hours Plans Approve Plans Plan I. Areas II. Goals III. Support IV. (a) Interim Review IV. (b) Summative Review

Griffin, Lois (Allison Demo Teacher) (Non-Tenured (Years 1-2))  
 School Year: << 2014-15 2015-16 >> 2016-17  
 Plans: << 2015-16 (Griffin) Teacher 2015-16 (Griffin) >>

**2015-16 / IV. (b) Summative Review**

Number	Professional Learning Goals	Expectations Met (Y or N)	Sources Of Evidence	Review Date	Actions
1					

**Signatures**

**Submitted Summative Review Signature:**  


The summative review has been signed and submitted on 4/20/2016 3:41PM.

**Principal Signature:**  
 Not Signed Yet

**Supervisor Signature:**  
 Not Signed Yet